

**ANTELOPE VALLEY CEMETERY DISTRICT  
LANCASTER CEMETERY**

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**BOARD OF TRUSTEES - GENERAL MEETING  
ANTELOPE VALLEY CEMETERY DISTRICT  
WEDNESDAY, JULY 27, 2022, 2:00 P.M.  
DISTRICT OFFICE**

**MINUTES**

1. **Called meeting to order at 1:59 by Chairman Owens** with Trustee Christine Ward, Manager Dayle DeBry, and Anthony Bruneau in attendance. Trustee Richard Cook absent.
2. **No emergency items added to the agenda.**
3. **No comments from members of the public.**
4. **Unfinished Business:** None.
5. **Minutes: ACTION: MSC D/O C/W to approve** Minutes from June 15, 2022, Board meeting.
6. **Financial report: Anthony Bruneau**
  - A. Financial review A/B. Reviewed financial reports from January – March 2022.  
**ACTION: MSC D/O C/W to approve** financial reports. Make sure Linda sends pre-need reports monthly. D/D added \$24,000 to Endowment Care Fund.
  - B. L.A. Co. Special Funds balance as of June 30, 2022, is \$96,000+. D/D will keep in L.A. County account for use in opening east end of cemetery instead of depositing in checking account.
7. **Friends of the Lancaster Cemetery:** D/D Working on researching information for veteran's headstones. Ramping up for Wreaths Across America.
8. **Correspondence:** Read and noted.  
L.A. County 2022-23 Assessed Valuation and Tax Rate Input Form
9. **Manager's Report**  
AVCD Burials July/Aug 2022 (see PDF).  
Check register to Trustees to review for July 2022.  
Estimates for opening east section in progress. Working with Buenas Brothers.  
Finalized removing diseased trees from Pioneer/History Sections until 2023.  
Manager attended Special District of North L.A. meeting in Palmdale.

**Antelope Valley Cemetery District  
Lancaster Cemetery**

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Minutes: General Meeting, July 27, 2022

**10. New Business:**

- A. D/D Rules and Regulations for funerals and visitations. New flower policy. No action taken. Will review at next Board meeting.

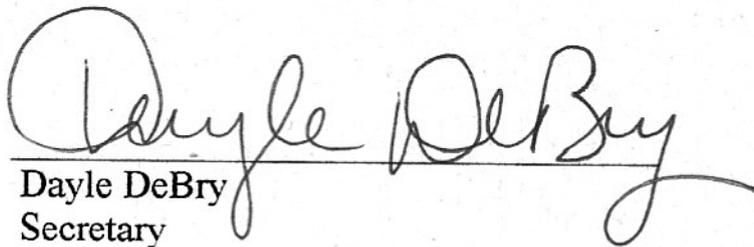
**11. Old Business:** Discretionary fund tabled 3-4 months.

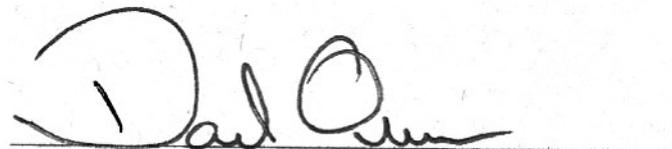
**12. Option to Adjourn to Closed Session:** Discussion on employee salaries. **ACTION:** MSC into closed session at 2:47 p.m. D/O C/W. **ACTION:** MSC D/O C/W out of CS into open session at 2:52 p.m. Discussed employee salaries.

**13. Board comments:** None.

**14.** Next meeting will be held on Wednesday, August 17, 2022, at 2:00 at the District Office.

**15.** Adjourn general meeting at 2:55 p.m. by Chairman Owens.

  
Dayle DeBry  
Secretary

  
David Owens  
Chairman